



School of Planning and Architecture Vijayawada

An Institute of National Importance, Min. of Education, Govt. of India, ITI Road,
Vijayawada – 520008, Andhra Pradesh, India

**Minutes of 41st Meeting of the
Board of Governors**

**Held on 06.02.2025 at 12:00 Hrs.
at Board Room, SPA Vijayawada
(dual mode)**



SCHOOL OF PLANNING AND ARCHITECTURE, VIJAYAWADA
Survey No.4/4, ITI Road, Vijayawada-520008, AP

MEMBERS PRESENT (Physical Mode):

1. Dr.Amogh Kumar Gupta	Chairperson
2. Prof.Dr. S. Ramesh, Director, SPAV	Member
3. Ar.Abhijit Shirodkar, Nominee of CoA	Member
4. Dr.S.V. Krishna Kumar, Nominee of Senate, SPAV	Member
5. Prof.Ayon Kumar Tarafdar, Nominee of Senate, SPAV	Member
6. Sh.K.V.Uma Maheswara Rao, Registrar, SPAV	Secretary
7. Prof.Iyer Vijayalaxmi, Professor, SPAV	Special Invitee
8. Dr.Adinarayanane, Dean P&D, SPAV	Special Invitee

MEMBERS PRESENT (Online Mode):

9. Prof.Dr.Virendra Kumar Paul, Nominee of UGC	Member
10. Sh.Pradeep Kapoor, Nominee of ITPI	Member
11. Dr.M. Ramulu, Nominee of AICTE	Member

The other hon'ble members of the Board could not present due to pre-occupations. As the quorum was complete, the meeting commenced.

The Director welcomed all the members of the Board of Governors for the meeting.

The Chairperson advised the Registrar to present the Agenda items.

ITEM FOR CONFIRMATION OF MINUTES

Confirmation of the Minutes of the 40th Board of Governors meeting held on 16.10.2024 at Board Room, SPA Vijayawada.

The Minutes of the 40th Meeting of the Board of Governors held on 16.10.2024 stands approved.

Action Taken Report (ATR) on the Minutes of the 40th Board of Governors Meeting held on 16.10.2024.	
40.01	Constitution of Committee for Selection of Faculty
Action Taken	The MoE vide F.No.6-5/2017-TS.VI dt.19.11.2024 nominated Dr.Ujwala Chakradeo, Vice Chancellor, SNDT Women's University, Mumbai as Visitor Nominee.
Decision	Noted
40.02	Recruitment of Jr. Superintendent and Assistant Registrar (Finance) on deputation.
Action Taken	Issuing of advertisement is under process
Decision	Noted
40.03	Recruitment of various Non-Faculty Positions.
Action Taken	The Offer of appointments issued to the selected candidates. Result uploaded in the Institute Website and DoPT's Mission Recruitment Vacancy Portal. Seven candidates received their Offer Letters at the Rozgar Mela held on

	29.10.2024 at Vijayawada. All the 13 selected candidates have reported for duties. The advertisement for the remaining vacant positions will be issued as per the approval accorded by the BoG in its 40 th meeting held on 16.10.2024.
Decision	Noted
40.04	Recruitment of Section Officer and Dy. Registrar by Departmental Promotion Committee (DPC)
Action Taken	Office Orders issued to the promoted candidates and the incumbents reported for duties.
Decision	Noted
40.05	Age relaxation for Internal Candidates of the Institute in Recruitment
Action Taken	The recommendations of the Board sent to Technical Bureau of MoE for approval vide Letter No.SPAV/Admn/Age Relaxation/2024, dt.19.11.2024. Clarifications sought by the MoE are being provided.
Decision	Noted
40.06	Grant of Adhoc Promotion to the Faculty and Non-Faculty Positions as per rules.
Action Taken	The recommendations of the Board sent to Technical Bureau of MoE for approval vide Letter No.SPAV/Admn/Adhoc Promotion/2024, dt.19.11.2024. Clarifications sought by the MoE are being provided.
Decision	Noted
40.07	Detailed Project Report (DPR) Phase II for the Year 2025-30
Action Taken	The detailed Project Report Phase II submitted to MoE Vide Letter dt.02.12.2024 as per the approval of BoG.
Decision	Noted
40.08	Closure of SPAV Project on 31.08.2024
Action Taken	<p>Vide letter dt.24.09.2024, the MoE was requested to accord approval for Project Completion Period up to 31.01.2025. However as per the instructions issued by the MoE vide its Letter Ref.No.F.5-3/2022-TS.IV Dt.02.08.2024, The Report on closure of SPAV Project was sent to MoE vide Lr.No.F-05/SPAV/Dir/Project Closure/2024-25/14807, dt.11.11.2024.</p> <p>Vide letter dt.02.01.2025, MoE instructed to complete all pending works within the approved cost outlay and get approval from FC/BoG before submitting the Project Closure report to the MoE. All pending works have been completed by CPWD commissioned and handed over to SPAV.</p> <p>It is to bring to the kind notice of the Board that approval of FC/BoG has already been obtained vide agenda item No.24.02 and 40.08 dt.16.10.2024 respectively. A power point presentation with regard to project closure report was made during the meeting to explain.</p>
Decision	Noted
40.09	Minutes of the 24th Finance Committee held on 16.10.2024
Action Taken	No action required
Decision	Noted
40.10	Minutes of 29th BWC held on 16.08.2024
Action Taken	No action required
Decision	Noted

40.11	Minutes of 17th Senate held on 27.05.2024
Action Taken	No action required
Decision	Noted
40.12	Conducting 8th Convocation of SPAV on 17.10.2024
Action Taken	Conducted 8 th Convocation of SPAV on 17.10.2024.
Decision	Noted
	ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR
40.21	Grant of MACP to Sh.P.Pramod, AE and Sh.N.Rajeev, JE on completion of 10 Years of service.
Action Taken	MACP orders were issued to the above candidates.
Decision	Noted
40.22	RTI Transparency Audit in respect of SPA Vijayawada for FY.2023-24.
Action Taken	No action required
Decision	Noted

ITEMS FOR APPROVAL

41.01	Recommendations of the Committee to look into the Speaking Orders issued by the MoE on Accelerated Promotion Benefit of Faculty
Discussion	The recommendation of the Committee constituted vide O/o dt.30.10.2024 are placed before the Board for deliberation and consideration. The Point at Sl.No.1 of the recommendations, the Board observed that the attached annexure is wrongly placed. Board directed to withdraw the annexure and deferred the item and directed the committee to work out the weightage or any other method to process the Speaking Order for upgradation of faculty in time bound manner.
Decision	The criteria to be followed for granting Accelerated Promotion benefit to the Faculty of SPAV is to be circulated among the members of the Board for their perusal and take up the upgradation.
41.02	Recognition of SPA Vijayawada Employees Welfare Association
Discussion	It was brought to the notice of Board that some of the Members of the Association and the President of the Association have submitted their resignation to the Director. In the absence of the President, whether any body has been nominated and to whom the charge is delegated such details are not available with Institute.
Decision	In view of the above discussion, the decision with regard to grant of recognition to the Association is to be kept in abeyance.
41.03	Filling of Vacant Faculty Positions.
Discussion	It was brought to the notice of the Board that Dr.Yogesh Kumar Garg nominated as an expert for selection of candidates for Faculty Positions, couldn't attend the Selection Committee Meeting. Hence the Chairman of Board nominated Prof. Vinay Mohan Das, MANIT, Bhopal as per the powers bestowed vide Cl.15(6) of SPA Act 2014 in order to complete the selection process. Recommendations of the selection committee in sealed covers were presented before the Board and opened as per instructions.
Decision	The Board accorded approval to the recommendations of the Selection Committee and approved for issuing Offer of Appointment to the selected candidates for the post of Professors in Architecture. None of the Candidates were found suitable for the post of Professor in

	Planning. The Board accorded approval to advertise the same. The Board also accorded approval for continuation of the same Selection Committee for future selection of faculty positions.
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ITEMS FOR RATIFICATION

41.04	Annual Report for the year 2023-24
Decision	Board ratified the action taken by the Institute by submitting the Annual Report for the Year 2023-24 to MoE for placing it before both the houses of Parliament.
41.05	Grant of three additional increments to the Faculty of SPAV for acquiring higher qualification
Decision	Board ratified the action taken by the Institute.
41.06	Technical Resignation of Dr.Y.Srinivasa Rao, Deputy Librarian
Decision	Board ratified the action taken by the Institute by accepting the Technical resignation of Dr.Y.Srinivasa Rao and grant of Lien for One Year.
41.07	Consideration of services of Prof. Dr. S Ramesh, Professor of SPAV under Old Pension Scheme (OPS) in light of Ministry of Education, GoI clarification
Decision	Board ratified the following actions initiated by the Institute : 1) Request MCD for transferring the terminal benefits. 2) Creation of GPF account and transfer of accumulated NPS amount. 3) Fixation of pay as per the LPC issued by MCD, by counting of past services rendered by the Professor.
41.08	Extension of tenure of engagement of Dr.Mujibur Rehaman Shaik, Visiting Doctor
Decision	The Board ratified the extension of tenure of visiting doctor Dr.Mujibur Rehaman Shaik, MD w.e.f 07.11.2024 for a period of 6 months on the existing terms and conditions.
41.09	Extension of tenure of engagement of Dr.Ch.Vamsee Krishna, Visiting Doctor
Decision	The Board ratified the extension of tenure of visiting doctor Dr.Ch.Vamsee Krishna for a period of 6 months w.e.f 01.02.2025 on the existing terms and conditions.
41.10	Extension of tenure of engagement of Md. Sherieff, Internal Auditor
Decision	The Board ratified the extension of tenure of Sh.Mohammed Sherieff as Internal Auditor w.e.f.19.12.2024 for a period of 6 months on the existing terms and conditions.

ITEMS FOR REPORTING

41.11	Status of Court Cases in the Hon'ble High Court of AP
Decision	The Board noted the same

ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR

Item 01	SPAV Project Closure Report
	SPAV Project Closure Report was placed in 24 th FC & 40 th BoG Meetings held on 16/10/2024. The FC & BoG recommended the same and advised to send the details to Technical Bureau, MoE for consideration.

	<p>The entire amount for completion of the pending works was deposited with CPWD and CPWD assured to complete the work in all respects and handover the same to SPAV within the stipulated time i.e.24.12.2024 and within in the approved cost outlay.</p> <p>Based on the decision of FC & BoG, the Final Project Closure Report was submitted to the MoE on 11/11/2024 and requested to extend the Project Completion by 31.01.2025.</p> <p>MoE vide letter dt.29/11/2024 sought clarification on delay occurred in completion of overall campus development project. The detailed statement showing the reasons for delay in completing the campus development projects and its time overrun were submitted to the Ministry on 13/12/2024.</p> <p>Further the MoE vide its Letter Ref.F.No.5-3/2022-TS.VI, dt.2/01/2025, directed to complete the remaining two un-finished following works within the approved cost outlay and obtain approval from FC & BoG:</p> <ol style="list-style-type: none"> 1. <i>Providing Poly Carbon Sheet covering to Cutouts with MS Framed Structures at terrace of Administrative Building of SPAV.</i> 2. <i>Providing 8Nos. Passenger Lifts in the Hostel Building Blocks of SPAV.</i> <p>1. Covering of Cut-outs at terrace of Administrative Building of SPAV</p> <p>Providing Poly-carbonate Sheet Covering of cut-outs with MS framed structure at terrace of Administrative Building of SPAV was awarded to CPWD and the work has been completed in all respects and handed over to SPAV on 23.12.2024. The total cost of the work is Rs.68,06,845.00</p> <p>2. Providing 8Nos of Lifts in the Hostel Building:</p> <p>The work of installation and commissioning of 08Nos. of Lifts in Hostels has been awarded to CPWD by SPAV with a scheduled completion date of 25/12/2024 as per the contract agreement. At present, testing & Commissioning of Lifts in the Hostels completed in all respect on 23/12/2024 and handed by CPWD to SPAV. The total cost of the work is Rs.1,81,63,155.00</p> <p>The total expenditure incurred towards Installation and Commissioning of Lifts and Covering of Cut-outs is Rs.2,49,70,000/- (As per Form-65 and Utilisation Certificate submitted by CPWD)</p> <p>The Project of SPAV has been completed in all respects within the approved cost outlay.</p> <p>However, as per the directives of the MoE, vide letter F.No.5-3/2022-TS.VI, dt.02/01/2025, the Project Closure Report is being placed before the FC and BoG for kind consideration and approval.</p>
Discussion	It is brought to the notice of the Board about the completion, commissioning and handing over of all the works to the Institute and power point presentation has also been made during the meeting.
Decision	Board accorded approval for sending the details to the Technical Bureau of MoE once again for accepting the Closure Report of SPAV Project.

Item 02	<p>Posting of an Officer/Staff of SPAV in the MoE</p> <p>Vide Lr.No.1-03/2024-TS.VI, dt.27.11.2024, MoE requested to post Ms.Neelam Bhat, an employee of SPAV to Technical Section-VI, Dept. of Higher Education, MoE to support the workload of the section for a period of one year or until further orders, whichever is earlier.</p> <p>Accordingly, it is proposed to Ms.Neelam, Section Officer, SPAV to report to TS-VI Section of MoE for a period of six months extendable up to one year as per the instructions of the MoE without any additional pay and allowances.</p> <p>The Director, SPAV may be authorised to release her. Ms.Neelam Bhatt may be advised to carry out the other assignments of SPAV related to DPR 2025-30 (Phase- II), Closure of the SPAV Project and any other work assigned by the Director from time to time.</p>
Decision	<p>Board accorded approval for releasing Ms.Neelam Bhatt, Section Officer, SPAV to report to TS-VI Section of MoE for a period of six months extendable up to one year as per the instructions of the MoE without any additional pay and allowances.</p> <p>The Director, SPAV is authorized to release her on submission of an undertaking accepting the terms and conditions before relieving.</p>

The meeting ended with vote of thanks to the Chair.

